

# Learning framework agreement

## Career orientation days (Berufspraktische Tage, “Schnuppern”) with thematic workshops and online courses

I register my child for the career orientation days at EMOTiC for Training and Consulting, Rauhensteingasse 7/18, 1010 Vienna, Austria (ZVR 1026550097), “EMOTiC”, and agree to the following terms.

My child's first and last name

Date of birth

School and class

Contact person at EMOTiC

My name (parent or guardian)

Phone and email

Career orientation days: dates (from – to)

Times (daily from – to)

### By signing, I confirm:

- 1. Programme.** My child spends the career orientation days named above with the EMOTiC team at Rauhensteingasse 7/18, 1010 Vienna, and also takes part in at least 3 thematic workshops on Friday afternoons, before or after the career orientation days. EMOTiC runs 1–2 workshops a month; taking part in more workshops is welcome. EMOTiC sets the dates and topics of the workshops based on its plan and the availability of trainers; the workshops are held in English, German or both, and the topics also depend on the interests of the group.
- 2. Online courses.** In addition, my child completes two self-paced online courses: the ENGAGE and EASY MOOCs ([www.emotic.org/e-learning](http://www.emotic.org/e-learning)).
- 3. Career orientation.** The days are for getting to know the world of work. Under guidance, my child helps with simple tasks, for example with digital tools and AI, design software and European projects. This is not an employment or training contract, and no pay is given.
- 4. Support.** The contact person at EMOTiC named above looks after my child and is there for questions from my child and from me.
- 5. Rules.** My child arrives on time, follows the team's instructions, treats everyone with respect and keeps information from EMOTiC's work confidential.
- 6. Absence.** If my child is ill or cannot come, my child or I tell EMOTiC as early as possible (email or WhatsApp). A missed workshop can be made up on a later date.
- 7. School.** If the career orientation days fall during school time, I arrange the leave with the school.
- 8. Certificates.** After the career orientation days my child receives the EMOTiC certificate, after at least 3 workshops an additional joint certificate for the workshops, and the certificates of the two online courses.
- 9. Data, photos and videos.** EMOTiC uses the details given here only to organise the programme (privacy notice: [www.emotic.org/privacy](http://www.emotic.org/privacy)). I agree that EMOTiC takes photos and videos during the programme in which my child can be seen. They are used only to showcase the programme and EMOTiC's work and to show EMOTiC's supporters the work it does. I can withdraw this consent at any time for the future.
- 10. Ending.** I can end my child's participation at any time, and so can EMOTiC. A short message is enough.

Place, date

Signature of parent or guardian